

TOWN OF ONONDAGA PARKS & RECREATION

4834 Velasko Road Syracuse, NY 13215
(315) 469-3464 - Fax: (315) 469-2816
recreation@townofonondaga.gov

SUMMER DAY CAMP NEW EMPLOYMENT APPLICATION

Please complete this form and submit it to the recreation park office no later than MAY 2nd, 2025.

Interviews will be conducted mid-April through mid-May. Offers of employment will be mailed no later than May 28th and need to be accepted or declined by June 6th, 2025. If you have any questions, please call the Recreation Office at 315-469-3464.

Name: _____

Phone #: _____ Email: _____

Address: _____

CHECK YOUR SITE OF CHOICE:

Wheeler (S. Onondaga)

Kinder-kids program (ages 3-5) (OHMS)

Santaro Park (Onondaga Hill)

No preference

POSITIONS INTERESTED IN:

Site Supervisor

Day Camp Counselor

Activity Leader (Sports & Games)

Kinderkids Counselor

Activity Leader (Arts & Crafts)

CIT (15 yrs. Old) – Non-Paid

Activity Leader (Bits & Pieces)

Jr. CIT (14 yrs. Old) – Non-Paid

- **Staff training** will be held in person, June 26 & 27. Staff training is **MANDATORY**.
- **Summer Day Camps** run **Monday – Friday, July 1st - August 8th, 9:30 – 3:00 PM (NO program on 7/4).**

We require staff to be available to work every day of training and the program. Please list any conflicts with the above dates, including reason for conflict.

EDUCATION

Check one

High School: _____ Grade Completed: 9 10 11 12

College: _____ Year Completed: Fr So Jr Sr

Major: _____ Degree: _____

EXTRACURRICULAR ACTIVITIES

Activity: _____ # of years involved: _____

Activity: _____ # of years involved: _____

Activity: _____ # of years involved: _____

ACADEMIC ACCOLADES

CRIMINAL RECORD

None of the circumstances below represents an automatic bar to employment. Each case is evaluated on individual merits in relation to the position you are applying. Give specifics to any question answered "Yes" in the space provided.

Yes No Have you ever been dismissed from any employment due to disciplinary reasons?

Yes No Have you ever been convicted of a crime, other than a minor traffic or parking violation?

If YES, please explain: _____

WORK EXPERIENCE – *Please indicate with check if employment was volunteer work.*

Employer: _____ Dates Worked: _____

Employer Address: _____
Street City Zip

Supervisor's Name: _____

E-mail Address: _____ Phone: _____

Work Performed: _____ *Volunteer*

Reason for Leaving: _____

REFERENCES

Give the names, addresses, and phone #s of two persons (not relatives) having knowledge of your character, experience, work habits, and abilities.

Name: _____ Relationship: _____

E-mail Address: _____ Phone: _____

Name: _____ Relationship: _____

E-mail Address: _____ Phone: _____

Please list any clubs, hobbies, special interests, volunteer experiences, and experience working with children.

Describe at least three of your strongest skills that would contribute to our day camp program.

1) _____

2) _____

3) _____

ALL STATEMENTS ARE SUBJECT TO VERIFICATION

I affirm that all statements made on this application (including any attached papers) are true. I understand that all statements made by me in connection with this application are subject to investigation and verification, including a background check, and that material misstatement or fraud may disqualify me from appointment. I understand that a drug screening may be required prior to or during employment.

Applicant's Signature: _____ Date: _____

*Thank you for your interest in working for the Town of Onondaga Parks and Recreation Department. Please submit this application to our office at 4834 Velasko Road Syracuse NY 13215 **no later than May 2nd, 2025.***