

**TOWN OF ONONDAGA PARKS & RECREATION**

4834 Velasko Road Syracuse, NY 13215  
(315) 469-3464 - Fax: (315) 469-2816  
*recreation@townofonondaga.gov*

**SUMMER DAY CAMP NEW EMPLOYMENT APPLICATION**

**Please complete this form and submit it to the recreation park office no later than MAY 2<sup>nd</sup>, 2025.**

Interviews will be conducted mid-April through mid-May. Offers of employment will be mailed no later than May 28<sup>th</sup> and need to be accepted or declined by June 6<sup>th</sup>, 2025. If you have any questions, please call the Recreation Office at 315-469-3464.

Name: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

**CHECK YOUR SITE OF CHOICE:**

Wheeler (S. Onondaga)

Kinder-kids program (ages 3-5) (OHMS)

Santaro Park (Onondaga Hill)

No preference

**POSITIONS INTERESTED IN:**

Site Supervisor

Day Camp Counselor

Activity Leader (Sports & Games)

Kinderkids Counselor

Activity Leader (Arts & Crafts)

CIT (15 & 16 yrs. Old) – Non-Paid

Activity Leader (Bits & Pieces)

Jr. CIT (14 yrs. Old) – Non-Paid

- **Staff training** will be held in person, June 26 & 27. Staff training is **MANDATORY**.
- **Summer Day Camps** run **Monday – Friday, July 1<sup>st</sup> - August 8<sup>th</sup>, 9:30 – 3:00 PM (NO program on 7/4).**

We require staff to be available to work every day of training and the program. Please list any conflicts with the above dates, including reason for conflict.

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**EDUCATION**

*Check one*

High School: \_\_\_\_\_ Grade Completed:  9  10  11  12

College: \_\_\_\_\_ Year Completed:  Fr  So  Jr  Sr

Major: \_\_\_\_\_ Degree: \_\_\_\_\_

**EXTRACURRICULAR ACTIVITIES**

Activity: \_\_\_\_\_ # of years involved: \_\_\_\_\_

Activity: \_\_\_\_\_ # of years involved: \_\_\_\_\_

Activity: \_\_\_\_\_ # of years involved: \_\_\_\_\_

**ACADEMIC ACCOLADES**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**CRIMINAL RECORD**

*None of the circumstances below represents an automatic bar to employment. Each case is evaluated on individual merits in relation to the position you are applying. Give specifics to any question answered "Yes" in the space provided.*

Yes  No  Have you ever been dismissed from any employment due to disciplinary reasons?

Yes  No  Have you ever been convicted of a crime, other than a minor traffic or parking violation?

If YES, please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**WORK EXPERIENCE** – *Please indicate with check if employment was volunteer work.*

Employer: \_\_\_\_\_ Dates Worked: \_\_\_\_\_

Employer Address: \_\_\_\_\_  
*Street City Zip*

Supervisor's Name: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Work Performed: \_\_\_\_\_  *Volunteer*

Reason for Leaving: \_\_\_\_\_

**REFERENCES**

*Give the names, addresses, and phone #s of two persons (not relatives) having knowledge of your character, experience, work habits, and abilities.*

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Please list any clubs, hobbies, special interests, volunteer experiences, and experience working with children.

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Describe at least three of your strongest skills that would contribute to our day camp program.

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

**ALL STATEMENTS ARE SUBJECT TO VERIFICATION**

I affirm that all statements made on this application (including any attached papers) are true. I understand that all statements made by me in connection with this application are subject to investigation and verification, including a background check, and that material misstatement or fraud may disqualify me from appointment. I understand that a drug screening may be required prior to or during employment.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Thank you for your interest in working for the Town of Onondaga Parks and Recreation Department. Please submit this application to our office at 4834 Velasko Road Syracuse NY 13215 **no later than May 2<sup>nd</sup>, 2025.***