



4834 Velasko Road, Syracuse, NY 13215

# TOWN OF ONONDAGA NON-RESIDENT PARK PERMIT 2020

## ORGANIZATIONS

ORGANIZATIONS ARE REQUIRED TO PROVIDE A CERTIFICATE OF INSURANCE NAMING THE TOWN OF ONONDAGA AS ADDITIONAL INSURED.

APPLICANT (ON SITE): \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
# STREET CITY ZIP

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

ACTIVITY: \_\_\_\_\_ EXPECTED ATTENDANCE: \_\_\_\_\_

DAY OF WEEK/DATE: \_\_\_\_\_ TIME FROM: \_\_\_\_\_ TO: \_\_\_\_\_

**8 HOUR MAXIMUM BETWEEN: 9AM-7:00PM**

I will be responsible for loss or damages. I agree to hold harmless the Town of Onondaga, its officers and employees, in any claim of personal injury or property damage in any way arising from use of this facility.

I have read the rules on the reverse side and agree to abide by them.

I also verify that I am 21 years of age or older.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

### SELECT PARK:



KELLEY BROTHERS  
MAXIMUM 75



KING MEMORIAL  
MAXIMUM 100



HOWLETT HILL  
MAXIMUM 75



A.J. SANTARO  
MAXIMUM 150

### FACILITY FEES: DUE AT TIME OF RESERVATION

1-50 PEOPLE	\$60 FEE PLUS \$100 SECURITY DEPOSIT = \$160	
51-100 PEOPLE	\$80 FEE PLUS \$100 SECURITY DEPOSIT = \$180	
101-150 PEOPLE	\$100 FEE PLUS \$100 SECURITY DEPOSIT = \$200	

ATHLETIC FIELD	\$15/HOUR	
FIELD LINING	\$35 SOFTBALL / \$75 SOCCER / \$90 LACROSSE / \$300 FOOTBALL	
TENNIS COURTS	\$5/HOUR	
ELECTRICITY	\$15 AVAILABLE ONLY @KING/SANTARO	
CATERER	\$50 ONLY IF SPECIAL PROVISIONS ARE NECESSARY. SEE RULE #3 ON BACK	
SPORTS EQUIPMENT RENTAL	\$20 (COULD INCLUDE KICKBALL, SOCCER BALL, BASES, JUMP ROPES, TENNIS, VOLLEYBALL, LADDER BALL)	

**TOTAL DUE:**

IF THE PERMIT DATE IS WITHIN 2 WEEKS OF THE APPLICATION DATE ALL FEES MUST BE PAID BY CASH ONLY....NO CHECKS OR CREDIT CARDS.

THE SECURITY DEPOSIT WILL BE REFUNDED WITHIN 30 DAYS OF THE EVENT. VIOLATIONS TO THE RULES INCLUDING FAILURE TO REMOVE TRASH WILL RESULT IN FORFEITURE OF FULL DEPOSIT.

**TOWN OF ONONDAGA PARK RULES**

**VIOLATIONS WILL RESULT IN FOREITURE OF SECURITY DEPOSIT**

1. NO alcoholic beverages allowed in parks.
2. All trash is to be cleaned up and "**CARRIED OUT.**"
3. Vehicles must be left in parking lots - NO driving is permitted to pavilions *unless necessary for a caterer, with prior approval.* The caterer is required to provide a certificate of insurance naming the Town of Onondaga as additional insured.
4. Snowmobiles, mini-bikes, golf carts and ATVs are prohibited.
5. NO open fires, except in designated grills.
6. NO food or drink on court surfaces...NO glass bottles/containers.
7. NO DOGS allowed.
8. Permit hours: 9AM-7PM with a Maximum of 8 hours  
Vehicles left in the park and locked in can be removed the next morning at 9:00 AM
9. Your permit DOES NOT give you exclusive rights to the whole park!  
Respect other groups in the park using the facilities.
10. The applicant will be charged for any damages/loss.
11. Absolutely NO loud music or anything utilizing speakers at anytime.  
Our parks are located in residential areas and we will respect the rights of our residents.
12. NO inflatable apparatus or dunk tanks allowed.
13. NO pony rides/horseback riding allowed.
14. NO additional grills (gas or charcoal) are allowed to be brought in.
15. NO generators or unauthorized use of power cords
16. NO *staked* tents...pop-up gazebo types are acceptable.
17. Ongoing field use (more than one time) is not issued to non-resident status teams.
18. Do not use table confetti, staples or thumbtacks for table covers.
19. If you have read this far, we apologize for all the rules, but you can't believe what people do 😊

**CANCELLATION/REFUND POLICY:**

*FULL REFUND* MINUS \$10.00 ADMINISTRATIVE FEE IF CANCELLED TWO WEEKS IN ADVANCE.  
*NO REFUND* IF CANCELLED LESS THAN TWO WEEKS IN ADVANCE OR FOR INCLEMENT WEATHER.

.....  
OFFICE USE ONLY

ON CALENDAR: **DAY / DATE:** \_\_\_\_\_

VOUCHER DONE: \_\_\_\_\_

PARK: \_\_\_\_\_ FEE: \_\_\_\_\_ INVOICE #: \_\_\_\_\_

APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

APPLICANT/MAILED DATE: \_\_\_\_\_

INSURANCE \_\_\_\_\_

ATTENDANT/MAILED DATE: \_\_\_\_\_

ELECTRICITY \_\_\_\_\_

DAY PERMITS (RICH)/MAILED DATE: \_\_\_\_\_