

Town of Onondaga Parks and Recreation Department

4834 Velasko Road Syracuse, NY 13215

(315) 469-3464 - Fax: (315) 469-2816

www.townofonondagarecreation.com

GENERAL EMPLOYMENT APPLICATION

Position Applying For: _____ Date: _____

Name: _____ Cell Phone: _____

Address: _____
House # Street City Zip

E-mail Address: _____

EDUCATION

Check one

High School: _____ Grade Completed:

9	10	11	12
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College: _____ Year Completed:

Fr	So	Jr	Sr
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Major: _____ Degree: _____

CRIMINAL RECORD

None of the circumstances below represents an automatic bar to employment. Each case is evaluated on individual merits in relation to the position you are applying. Give specifics to any question answered "Yes" in the space provided.

Yes ☐ No ☐ Have you ever been dismissed from any employment due to disciplinary reasons?


Yes ☐ No ☐ Have you ever been convicted of a crime, other than a minor traffic or parking violation?

If YES, please explain: _____

ALL STATEMENTS ARE SUBJECT TO VERIFICATION

I affirm that all statements made on this application (including any attached papers) are true. I understand that all statements made by me in connection with this application are subject to investigation and verification, including a background check, and that material misstatement or fraud may disqualify me from appointment. I understand that a drug screening may be required prior to employment.

Applicant's Signature: _____ Date: _____

OVER 

Employer: _____ Dates Worked: _____

Street

City

Zip

Supervisor's Name: _____

E-mail Address: _____ Phone: _____

Work Performed: _____	<i>Volunteer</i>
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Reason for Leaving: _____

Employer: _____ Dates Worked: _____

Employer Address: _____

Street

City

Zip

Supervisor's Name: _____

E-mail Address: _____ Phone: _____

Work Performed:	<i>Volunteer</i>
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Reason for Leaving: _____

*Give the names, addresses, and phone #s of three persons (**not relatives**) having knowledge of your character, experience, work habits, and abilities.*

Name: _____ Relationship: _____

E-mail Address: _____ Phone: _____

Name: _____ Relationship: _____

E-mail Address: _____ Phone: _____

Name: _____ Relationship: _____

E-mail Address: _____ Phone: _____

Please list any clubs, hobbies, special interests, or volunteer experiences.

[illegible]

NEW SUMMER EMPLOYEE RECREATION QUESTIONNAIRE

*Please take about 30 minutes to complete this questionnaire. Be as clear and concise as possible.
Town of Onondaga residents are given first preference when hiring. Thank you.*

NAME: _____

POSITIONS INTERESTED IN

☐ PRE-K/PLAYGROUND SUPERVISOR

☐ PRE-K/PLAYGROUND AIDE

☐ PLAYGROUND LEADER

☐ CIT (15 & 16 yrs. old)

AREA OF INTEREST - LEADER POSITION:

☐ ARTS & CRAFTS

☐ SPORTS & GAMES

QUALIFICATIONS - *Of the program areas below, please state your qualifications and experience for each.*

a) Sports and Games: _____

b) Arts and Crafts: _____

c) Drama and Music: _____

d) Working with youth: _____

e) Special hobbies/talents: _____

Select any TWO of the following areas to describe what activity you would do for 1 hour with 25 youth, ages 5-7, AND what you would do with 25 youth, ages 10-13. (a) games, (b) sports, (c) crafts, (d) drama, (e) music.

The playground program dates are July 2 - August 10 (not July 4), Monday through Friday. Staff training will be held June 26 - 28. If you were to be hired, would you have any conflicts with these dates? If yes, state when and why.

If selected, do you have a preference for one of the following sites:

☐ Wheeler Elementary School (Ages 5-8)

☐ King Park

☐ Onondaga High School (Ages 9-14)

☐ Onondaga Hill Middle School (Pre-K)

☐ Santaro Park

Describe at least three of your strongest skills that would contribute to our playground program.

- 1) _____
- 2) _____
- 3) _____

What is your primary purpose in applying for this position?

If the position/site for which you are applying is not available, would you be willing to accept another position/site with this department?

Yes ☐

No ☐

*Thank you for your interest in working for the Town of Onondaga Parks and Recreation Department. Please submit this application to our office at 4834 Velasko Road Syracuse NY 13215 **no later than May 1st, 2018.***